

Dear Student Rep

**Re: Principal's Surgery Meetings**

You are invited to attend the Principal's Surgery Meetings taking place in February. Please note that these meetings are very important and allow you an opportunity to speak directly to the College Principal, Maureen Mellor, and discuss your views on the experience of college learners.

Meetings timetable:

**Arts Centre** – Monday 22<sup>nd</sup> February 12pm room 2/22

**Bankfield Rd** – Tuesday 23<sup>rd</sup> February 12pm room G76

**Clarence St** – Wednesday 24<sup>th</sup> February 12pm Boardroom (ground floor)

**Duke St** – Thursday 25<sup>th</sup> February 12pm room 3/27 (Student Room)

**Vauxhall Rd** – Friday 26<sup>th</sup> February 12pm room 2/10

A list of guide questions have been included on the back of this letter, please read through these in advance, consider your own views and gather those of the group you represent in preparation for the meeting.

I look forward to seeing you there

Yours sincerely

Alison Moore  
Enrichment Team Leader

## **Questions:**

### **Joining college**

- Where did you hear about the course and what was your opinion of the pre-course information you received?
- The college runs an induction programme including behaviour, finance and welfare, support, Enrichment and what the course involves. Did you receive this and how well was it carried out?

### **Teaching learning**

- What do you think about the quality of teaching on your Course?
- What do you think about the structure of your learning programme i.e. timetabling/assignment deadlines/requirements to pass your course?
- In what way do you get the chance to influence the way your course is run?

### **Support**

- In what ways are you getting the opportunity to discuss your progress and next step?
- What information have you received about how you can access additional learning support if you think you need it?

### **Facilities**

- What are your views on the resources/facilities used to support your learning i.e. LRCs/handouts/Moodle/learning resources

### **Health and safety**

- Do you feel safe in college?
- What kind of support are you aware of the college offering for personal issues such as bullying or harassment?
- The college works to uphold the six strands of equality: sexuality, disability, race, religion/belief, age and gender. In terms of these within education do you feel supported and safe?

### **College life**

- Where and how do you feel your voice can be heard and responded to?
- Tell me some of the things you think are really good about the college...
- Tell me some of the things you would change...